

## GIVING CONSTRUCTIVE FEEDBACK TRAINING - ONLINE INSTRUCTOR-LED 3HOURS

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**COURSE LENGTH: 0.5 DAYS**

Positive and negative feedback must be given at the right time and place using the appropriate tools and techniques. Feedback, if provided properly, encourages the receiver to improve performance, reduce errors, develop positivity and increase loyalty to the organisation.

The PD Training Giving Constructive Feedback Training Course provides valuable knowledge and skill development which will allow you to give feedback that boosts the performance and attitude of your employees.

This is a practical class that is suitable for all audiences and provides people with the tools that they can apply on-the-job (and in other contexts) the very next day.

These courses are facilitated in English, and are open to people from different industries across the United States, Australia, New Zealand, Singapore, Malaysia and Hong Kong - this is a short but powerful learning experience that gives you global collaboration opportunities.

Our trainers and processes have been refined to give you a personalised learning experience where it is specifically targeted to your needs.



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## GIVING CONSTRUCTIVE FEEDBACK TRAINING - ONLINE INSTRUCTOR-LED 3HOURS COURSE OUTLINE

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### FOREWORD

This Giving Constructive Feedback Training Course helps participants develop skills in providing structured feedback for effective and lasting improvements. During this training course, participants receive training in using communication strategies, providing feedback in real situations, applying a framework for formal and informal feedback and much more.

The extensive course helps develop essential skills in delivering constructive feedback that positively impacts an individual and the company.

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### OUTCOMES

**After completing this course, participants will understand:**

- Why feedback is essential
  - Our different personality styles
  - How to apply a framework for providing formal or informal feedback
  - Use descriptive language in delivering feedback
  - The differences between Negative and Constructive Feedback
  - The importance of staying neutral and rational
  - 5 Feedback models
  - Provide feedback in real situations
  - Receive feedback graciously
  - Test the waters through role playing
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### MODULES

#### Lesson 1: What is Feedback

- Constructive v Negative Feedback
- Top Tips to Deliver Feedback

#### Lesson 2: Our Personality Styles

- How My Personality Style Affects my Feedback
- Adapting My Style

#### Lesson 3: Characteristics of Effective Feedback

- Feedback Models
- When Feedback is Needed
- Language

#### Lesson 4: Testing the Waters

- Scenario One
- Scenario Two
- Scenario Three
- Scenario Four

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## WEB LINKS

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- [View this course online](#)
- [In-house Training Instant Quote](#)