

LEADERSHIP TRAINING (2-DAY COURSE)

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COURSE LENGTH: 2.0 DAYS

A good leader will have a positive effect on the attitude, behavior and productivity of those they lead. A great leader must be able to switch between the various types of leadership styles to inspire and engage others, set precise goals and be an inspirational role model.

The PD Training Leadership Training course provides those in leadership positions with the insight, awareness and techniques to lead more effectively. Learn crucial skills like creating and communicating a vision, using appropriate body language, giving formal and informal feedback, the art of persuasion, creative problem solving and decision making, encouraging personal and professional growth and much more.

This comprehensive and valuable training course is now available across the U.S., including Atlanta, Austin, Baltimore, Birmingham, Boston, Charlotte, Chicago, Dallas, Houston, Jackson, Los Angeles, Manhattan, Miami, New York, Orlando, Philadelphia, San Antonio and Seattle.

Please click the In-House Training tab to receive a free quote for customized courses delivered at your preferred location.

LEADERSHIP TRAINING (2-DAY COURSE) COURSE OUTLINE

FOREWORD

This exciting leadership development program has been designed to have an immediate impact on individuals and organizations as it merges best practice theory and your work-related experience to create a broad skill set. It is practical, contemporary and focuses on both personal and professional development.

Being an effective leader requires a range of skills including self-awareness, communication, empathy, vision, delegation, critical thinking, creative problem solving, motivation techniques and instilling inspiration in others. Learn best practice leadership skills you can implement immediately.

OUTCOMES

Leadership Training - Day 1

- ▶ Understand the role of a leader, their traits, how are they different to a manager
- ▶ Look beyond the common leadership stereotypes
- ▶ Learn how your personality traits interact with your leadership styles
- ▶ Understand what Leading with Emotional Intelligence (EI) is and choosing the best approach
- ▶ Understand and Apply Situational Leadership
- ▶ Understand and apply the 5 practices of exemplary leadership
- ▶ Increase the performance of your team through developing team spirit

Leadership Training - Day 2

- ▶ Get the most out of your team by understanding the generational differences
- ▶ Influence with passion and empower others to act by using rapport building techniques
- ▶ Use creative problem-solving & decision-making methods
- ▶ Improve your coaching and mentoring skills
- ▶ Give feedback to inspire greater performance with engagement and buy-in
- ▶ Identify and apply strategies to manage underperforming members of the team

MODULES

Lesson 1: Getting Started

- ▶ Welcome
- ▶ Expectations
- ▶ Leading, Managing and Coaching
- ▶ Defining Leadership and Influence
- ▶ Characteristics of a Leader
- ▶ Core Leadership Theories
- ▶ Learning the Foundations of Leadership
- ▶ Reflection

Lesson 3: Leading with Emotional Intelligence

- ▶ Choosing the Best Leadership Approach
- ▶ Reflection

Lesson 5: Kouzes and Posner's Leadership Challenge Model

- ▶ An Introduction to Kouzes and Posner
- ▶ Model the way
- ▶ Inspire a Shared Vision
- ▶ Challenge the Process
- ▶ Enabling Others to Act
- ▶ The Importance of Trust
- ▶ Encouraging the Heart
- ▶ Reflection

Lesson 7: Understanding the Generations

- ▶ An Introduction to Generations
- ▶ Tips to Overcome Generational Differences
- ▶ Reflection

Lesson 9: Problem Solving and Decision Making

- ▶ Define the Terms
- ▶ Four Step Problem Solving Process
- ▶ Defining the Problem
- ▶ Reflection

Lesson 11: Feedback

- ▶ Four Key Areas
- ▶ Types of Feedback
- ▶ Feedback Delivery Tools
- ▶ Feedback Using the SBI model
- ▶ Seeking Feedback
- ▶ Bringing it all together
- ▶ Reflection

Lesson 2: Your Personality Style and Leadership

- ▶ LDP Review
- ▶ Personal Style Markers
- ▶ Leading Dimensions
- ▶ Reflection

Lesson 4: The Evolution of Leadership

- ▶ Situational Leadership
- ▶ Reflection

Lesson 6: Encouraging Teamwork

- ▶ The Five Dysfunctions of a Team
- ▶ How Successful Teams are Built to Last
- ▶ Reflection

Lesson 8: Influencing Skills

- ▶ The Art of Persuasion
- ▶ The Principles of Influence
- ▶ Influencing by Building Rapport
- ▶ Bridging the Gap
- ▶ Reflection

Lesson 10: Coaching and Mentoring

- ▶ CoachingMentoring
- ▶ Introducing the G.R.O.W. Model
- ▶ Benefits of Setting Goals
- ▶ Setting SMART Goals
- ▶ Reflection

Lesson 12: Managing Performance

- ▶ Common Performance Issues
- ▶ How to Manage Underperformance
- ▶ The 'formal steps' checklist
- ▶ Underperformance Meeting Plan
- ▶ Reflection

Lesson 13: Reflections

▶ [Recommended Reading List](#)

WEB LINKS

▶ [View this course online](#)

▶ [In-house Training Instant Quote](#)