WINDOWS 8 INTERMEDIATE TRAINING

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Microsoft Windows 8 Intermediate

COURSE LENGTH: 1.0 DAYS

Microsoft Windows 8 operating system (OS) offers enhanced usage experience to those with the knowledge and skills to use its new and improved features. This Windows 8 Intermediate Training course is designed to help you expand the basic knowledge taught in the Windows 8 Foundation Training course.

After completing this course, you will have developed the mastery in: customizing the Windows 8 Start Screen, using the Music, Games, Media Player and other Fun apps, using the basic desktop apps like calculator and paint, word processing using Notepad, using the sound recorder, Windows Fax and Scan, Sticky notes, the XPS viewer and other Windows 8 programs.

This comprehensive training course is available across the U.S., including Atlanta, Austin, Baltimore, Birmingham, Boston, Charlotte, Chicago, Dallas, Houston, Jackson, Los Angeles, Manhattan, Miami, New York, Orlando, Philadelphia, San Antonio and Seattle.

WINDOWS 8 INTERMEDIATE TRAINING COURSE OUTLINE

FOREWORD

This intermediate training course in Windows 8 provides participants with skills in customizing Windows 8, customizing the Start screen and Lock screen, changing settings, working with tiles, using the Music app and Video app, using basic Windows desktop applications, and more.

This comprehensive course helps participants use all the basic and enhanced features of Windows 8 expertly.

OUTCOMES

This short, extensive course is the fastest way to develop deep understanding and skills in using Windows 8.
After completing this course, participants will have achieved mastery in:

▶ Customizing title display

▶ Working with titles

▶ Modifying the start screen

▶ Customizing the lock screen, search settings, privacy and sharing settings, and password settings

▶ Using the video app, music app and camera app

▶ Games app

▶ Using Windows media player

▶ Understanding the basics of Internet Explorer

▶ Using calculator and paint

▶ Using WordPad, Windows journal and Notepad

▶ Using Windows Fax and Scan

▶ Using the snipping tool

▶ Using Sticky notes

▶ Using the XPS viewer

▶ Using the sound recorder

MODULES

Lesson 1: Getting Started

▶ The Parking Lot

▶ Workshop Objectives

▶ Action Plans & Evaluations

Lesson 2: The Basic Windows Desktop Applications

▶ The Basics of Internet Explorer (Desktop)

▶ Doing More with Internet Explorer (Desktop)

▶ Using Calculator

▶ Using Paint

Lesson 3: Customizing the Start Screen

▶ Customizing Tile Display

▶ Working with Tiles

▶ Modifying the Start Screen

▶ Customizing the Lock Screen

▶ Customizing Other Settings

Lesson 4: Word Processing with Windows 8

▶ WordPad Basics

▶ Doing More with WordPad

▶ Using Notepad

▶ Using Windows Journal

Lesson 5: Having Fun in Windows 8

▶ Using the Music App

▶ Using the Video App

▶ Playing Games

Windows 8 Intermediate Training Courses are delivered by pd training's Microsoft Windows Training specialists in Atlanta, Austin, Baltimore, Birmingham, Boston, Charlotte, Chicago, Dallas, Houston, Jackson, Los Angeles, Manhattan, Miami, New York, Orlando, Philadelphia, San Antonio, Seattle and US wide.

- Using the Camera App

- Windows Media Player, Part One

- Windows Media Player, Part Two

Lesson 6: Other Windows 8 Programs

- Using Windows Fax and Scan, Part One

- Using Windows Fax and Scan, Part Two

- Using the Snipping Tool

- Using Sticky Notes

- Using the XPS Viewer

- Using the Sound Recorder

WEB LINKS

- View this course online

- In-house Training Instant Quote

- Public Classes - Enrol Now!