PROFESSIONAL DEVELOPMENT TRAINING

Managing Workplace Diversity Training - Online Instructor-led 3hours

REQUEST QUOTE

0.5 DAY COURSE

In the new global economy, it is more important than ever to understand how cultural differences affect communication and perception in the workplace. Improving intercultural communication enhances an organisation's success by bringing together varied perspectives and implementing fresh ideas in the organisation.

In this fascinating Managing Workplace Diversity training course you'll be exposed to a number of key skills including understanding how biases and stereotypes affect our judgment, identifying personal baggage that can affect opinions, ways to discourage discrimination, cultural body language, dealing with complaints and choosing a course of action to be taken and much more!

These courses are facilitated in English, and are open to people from different industries across the United States, Australia, New Zealand, Singapore, Malaysia and Hong Kong - this is a fun, short but powerful learning experience that gives you global collaboration opportunities. Our trainers and processes have been refined to give you a personalised learning experience where it is specifically targeted to your needs.

We use secure Video Conferencing with interactive features such as live polling, screen sharing, whiteboards, live chat and breakout sessions. Please discuss your preferred platform, most commonly we use Microsoft Teams, Skype for Business, Webex or Zoom upon request.

****Please note, these classes run to a very tight schedule, please follow the invitation and join the class 10-minutes prior to commencement so you are ready to participate and don't miss a minute!**

What You'll Gain:

As the world gets smaller, the workforce becomes more mobile and outsourcing becomes more common. The need to understand diversity and to be able to include cultural diversity as part of the work-place culture is becoming increasingly important.

Around the world, we celebrate and encourage cultural diversity and many organisations are multi-cultural by design. However this diversity can bring with it a series of issues that need to be highlighted and understood, so this course was designed to help organisations create a positive cultural awareness and policy.

Outcomes

After completing this course participants will be able to:

- Learn about stereotypes & biases, how they develop, and gain insights into one's own perspectives
- Gain effective strategies for removing barriers to diversity in the workplace
- Communicate more effectively in a diverse population
- Learn the importance of non-verbal communication
- Master ways of encouraging diversity in the workplace while discouraging and preventing discrimination
- Learn how to respond to personal complaints & develop a support system to manage this resolution process
- Gain a professional approach to record, analyse and resolve situations involving diversity
- Learn how to create a mechanism of prevention to reduce negative or discriminating situations and to keep them from repeating

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Modules

Lesson 1: Understanding Stereotypes

- Stereotypes vs. Biases
- Identifying Your Baggage
- Understanding what this Means

Lesson 2: Breaking Down the Barriers

- Changing your Personal Approach
- Encouraging Workplace Changes
- Encouraging Social Changes

Lesson 3: Verbal Communication Skills

- Listening and Hearing: They aren't the same thing
- Asking Questions
- Communicating with Power

Lesson 4: Non-Verbal Communication Skills

- Body Language
- The Signals you Send to Others
- It's not WHAT you say, It's HOW you say it

Lesson 5: Being Proactive

- Encouraging Diversity in the Workplace
- Preventing Discrimination
- Ways to Discourage Discrimination

Talk to our expert team

Phone:

Email: