PROFESSIONAL DEVELOPMENT TRAINING

Train the Trainer Training

REQUEST QUOTE

3.0 DAY COURSE

This highly effective Train the Trainer Course is designed for individuals who need to develop the training skills and confidence to teach adults in the workplace. This 3-Day, interactive training event is tailored to your specific requirements, which assures that the course can be directly applied to your workplace training requirements.

In the PD Training Train the Trainer Training course you'll learn skills like how to create and teach from a session plan, how to create effective and engaging presentations, how to develop and administer assessment tools, understanding the various types of personality types and their learning styles and much more. Participants also have the opportunity to deliver a "live" training session and receive feedback from the group and a DVD copy of the presentation.

This comprehensive training course is available across the U.S., including Atlanta, Austin, Baltimore, Birmingham, Boston, Charlotte, Chicago, Dallas, Houston, Jackson, Los Angeles, Manhattan, Miami, New York, Orlando, Philadelphia, San Antonio and Seattle.

What You'll Gain:

This high impact, high intensity Train the Trainer Course is designed for workplaces that need trainers that hit the ground running as soon as possible.

This is not a box ticking exercise for passing assessments; this is for people that need the skills to train in today's professional workplaces.

This Train the Trainer Training Program is designed to benefit employees that are being asked to design and/or deliver training at workplaces. Participants learn about the learning needs of adults, planning and developing different types of training, and delivering and assessing the success of the training.

Outcomes

By the end of this training course, participants will:

- Design a training course targeted for adult learners

- Plan the delivery of a course by ensuring that all the key elements of effective training are present
- Learn how to communicate one's message effectively
- Develop techniques to overcome barriers to learning
- Prepare and deliver a training session
- Learn to construct assessments to validate the learning
- Gain techniques for providing encouragement and coaching during the training process
- Create post-course evaluation forms
- Evaluate their peers and also receive feedback from them during class
- Be provided, upon request, a filmed DVD of each participants in-class presentation

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Modules

Lesson 1: Introduction to Training

- What is training?
- Benefits of training
- Trainer responsibilities
- Adult Learning (Andragogy)
- Aligning training with business goals
- Measuring Impact
- Traits of an effective Trainer
- Building Trust
- Cultural sensitivity

Lesson 2: Personality Styles and Learning

- Review of REACH personal style profiles
- What do these styles need from the trainer?

Lesson 3: Identifying Training Needs

- Training Needs Analysis
- Training Needs Analysis Process
- Learning Objectives
- Bloom's Taxonomy Model
- Bloom's Taxonomy Verbs

Lesson 4: Designing and Developing Training Materials

- An Effective Training Session
- Session Structure
- Use a Session Plan
- Incorporate variety into your Training
- Address Learning Styles
- Create Engaging Slides and Visual Content
- How Training has Evolved
- Using Artificial Intelligence (AI) to help with course design

Lesson 5: Presenting in a Clear, Confident and Engaging Way

Lesson 6: Your Presentation

- Presenting

- Paralinguistics
- Ask Questions
- Conduct Regular Knowledge Checks

Lesson 7: Reflection, Feedback and Evaluation

- Transfer of Training Outside the Session
- Kilpatrick's Four Levels of Evaluation
- Collecting Feedback

Talk to our expert team

Phone:

Email: